



## Pacific Islands Law Libraries

### Application for the 2011/12 Assistance Award

Please read the Pacific Islands Law Libraries Guidelines for the 2011/12 Pacific Assistance Award

before completing the application form.

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#### 1. Applicant Details

<b>Name:</b>
<b>Position:</b>
<b>Workplace:</b>
<b>Address:</b>
<b>Email:</b>
<b>Phone / Fax:</b>

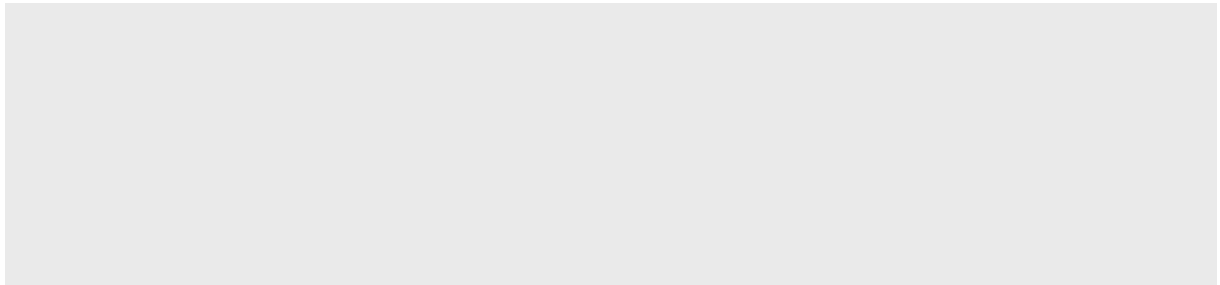
<b>Qualifications:</b>
<b>Work experience:</b>
<b>Current duties:</b>

## 2. Business Case

Your application will be assessed on the quality of your Business Case. Please ensure you have adequate time to carefully plan and prepare your submission. Please type your responses.

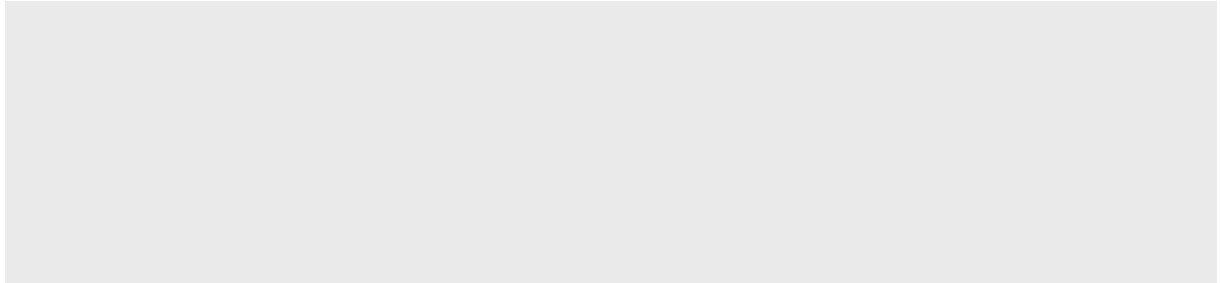
### **Objective(s)**

*If you were awarded the Assistance Award, how would you use it to improve your library?*



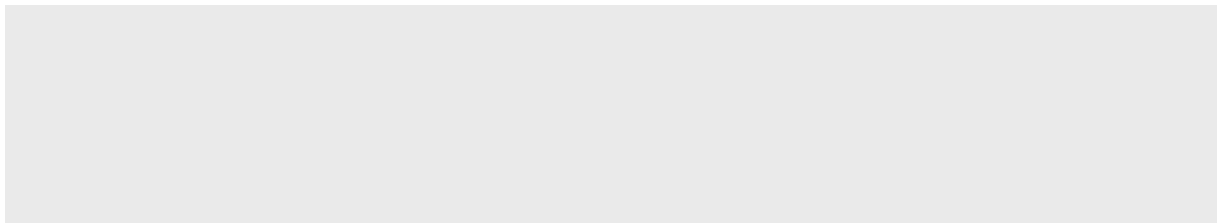
### **Reasons**

*Why would you use the Assistance Award in this way? Provide a brief explanation.*



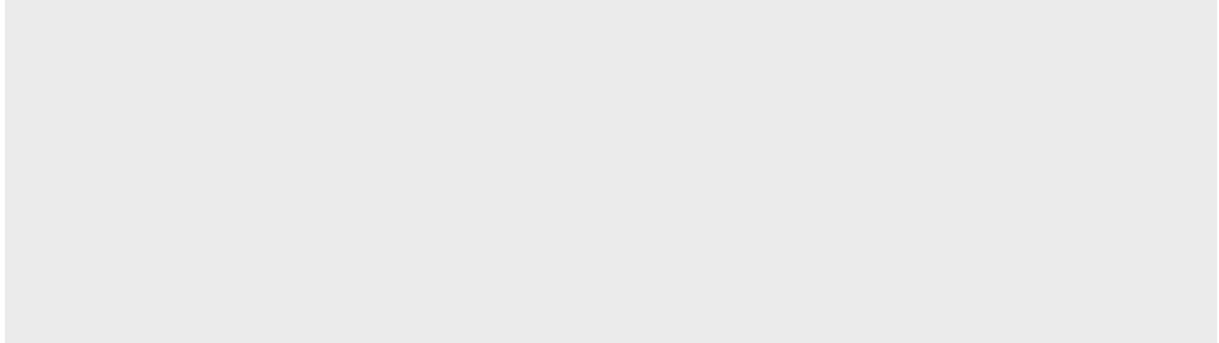
### **Expected outcomes**

*If you are awarded the Assistance Award, how will your objective(s) benefit your library?*

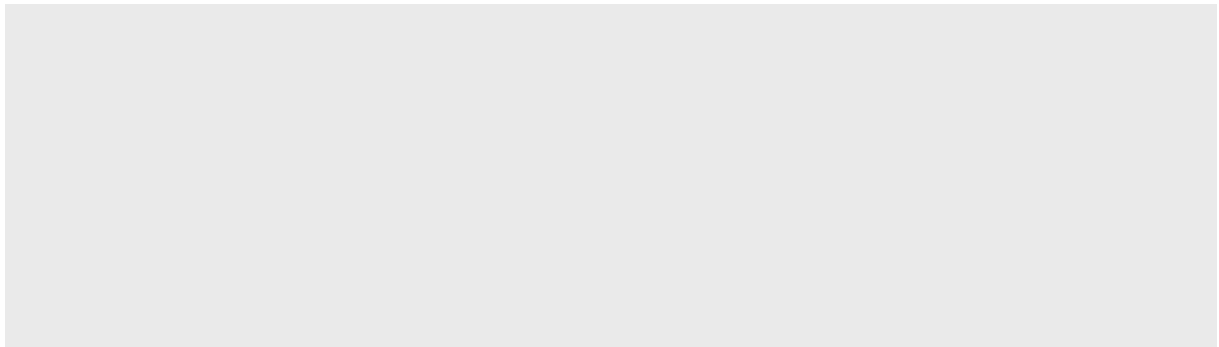


**Performance Measurement**

*How will you be able to measure the effects of your objective(s) in your library? How will you ensure that the best possible outcome is achieved?*

**Conclusion**

*What conclusions can be drawn from your business case submission?*



## 3. Approval from supervisor

<b>Name:</b>	
<b>Position:</b>	
<b>Workplace:</b>	
<b>Email:</b>	
<b>Signature:</b>	<b>Date:</b>

#### 4. Applicant Declaration

I, \_\_\_\_\_, understand that the Assistance Award must be used to improve capacity within my library, as outlined in my above business case, and that the award CANNOT be used in any other way. I understand that if I use the award for my own personal gain, I will have to repay ALL associated costs.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date